



4 December 2012

English only

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### Information Circular

Subject: **Rates for short-term translators and revisers engaged for short-term service.**

1. The rates for locally-recruited translators and revisers engaged for conference or other short-term service by the United Nations Office at Geneva have been revised, effective 1 December 2012, to reflect the application of a revised post adjustment multiplier of 100.2 effective as of the same date.
2. The revised rates are reproduced in Annex I to the present circular.
3. The cost-of-living supplements for non-locally recruited short-term translators and revisers remain unchanged at the level applicable on 1 January 2012.

(Signed) Serguei Raskalei  
Officer-in-charge, Division of Administration

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ANNEX I

**UNITED NATIONS OFFICE AT GENEVA**  
**RATES FOR TRANSLATORS AND REVISERS ENGAGED FOR SHORT-TERM SERVICE**

(Gross salaries subject to staff assessment)

(in United States dollars\* )

Effective: 1 December 2012

Functions		LOCAL DAILY RATES			LOCAL MONTHLY RATES		
		Base pay	Post adj. 5/	Total	Base pay	Post adj. 5/	Total
<b>Translator I</b> <b>1/</b>	Gross	200.00		<b>345.30</b>	5,383.00		<b>9,284.80</b>
	Net	157.70	145.30	<b>303.00</b>	4,245.00	3,901.80	<b>8,146.80</b>
<b>Translator II</b> <b>2/</b>	Gross	243.90		<b>418.20</b>	6,564.00		<b>11,247.30</b>
	Net	189.30	174.30	<b>363.60</b>	5,095.00	4,683.30	<b>9,778.30</b>
<b>Translator III</b> <b>Reviser I 3/</b>	Gross	287.50		<b>490.90</b>	7,739.00		<b>13,206.90</b>
	Net	221.00	203.40	<b>424.40</b>	5,948.00	5,467.90	<b>11,415.90</b>
<b>Translator IV</b> <b>Reviser II 4/</b>	Gross	323.20		<b>549.70</b>	8,701.00		<b>14,790.20</b>
	Net	246.10	226.50	<b>472.60</b>	6,623.00	6,089.20	<b>12,712.20</b>
<b>Reviser III</b>	Gross	359.00		<b>608.50</b>	9,663.00		<b>16,372.40</b>
	Net	271.15	249.50	<b>520.65</b>	7,298.00	6,709.40	<b>14,007.40</b>

1/ Including beginner precis-writers and editors; and verbatim reporters.

2/ Including fully qualified translator/precis-writers and editors.

3/ Including translators III employed on editing or precis-writing duties.

4/ Senior translators only.

5/ Post adjustment multiplier = 100.2

\* At the rate of SF 0.926 to one dollar

ANNEX II**RATES FOR TRANSLATORS AND REVISERS ENGAGED FOR SHORT-TERM SERVICE**

(Gross salaries subject to staff assessment)

(in United States dollars)

Effective: 1 January 2012

Functions		NON-LOCAL DAILY RATES			NON-LOCAL MONTHLY RATES		
		Base pay	C.O.L. suppl.	Total 5/ 6/	Base pay	C.O.L. suppl.	Total 5/ 6/
<b>Translator I</b> <b>1/</b>	Gross	200.00		<b>279.60</b>	5,383.00		<b>7,520.80</b>
	Net	157.70	79.60	<b>237.30</b>	4,245.00	2,137.80	<b>6,382.80</b>
<b>Translator II</b> <b>2/</b>	Gross	243.90		<b>339.45</b>	6,564.00		<b>9,130.00</b>
	Net	189.30	95.55	<b>284.85</b>	5,095.00	2,566.00	<b>7,661.00</b>
<b>Translator III</b> <b>Reviser I 3/</b>	Gross	287.50		<b>398.95</b>	7,739.00		<b>10,734.90</b>
	Net	221.00	111.45	<b>332.45</b>	5,948.00	2,995.90	<b>8,943.90</b>
<b>Translator IV</b> <b>Reviser II 4/</b>	Gross	323.20		<b>447.30</b>	8,701.00		<b>12,037.30</b>
	Net	246.10	124.10	<b>370.20</b>	6,623.00	3,336.30	<b>9,959.30</b>
<b>Reviser III</b>	Gross	359.00		<b>495.70</b>	9,663.00		<b>13,339.10</b>
	Net	271.15	136.70	<b>407.85</b>	7,298.00	3,676.10	<b>10,974.10</b>

1/ Including beginner precis-writers and editors; and verbatim reporters.

2/ Including fully qualified translator/precis-writers and editors.

3/ Including translators III employed on editing or precis-writing duties.

4/ Senior translators only.

5/ At the request of the translator, as indicated at the beginning of the assignment, non-local rates shall be paid in US dollars.

6/ In addition entitled to subsistence allowance in accordance with the rules applied to the regular staff.